Subject	Minutes of the 8th meeting of the board of OpenDA
Meeting date	October 28th 2014
Present	Prof. Arnold Heemink(TU Delft), Dr. Martin Verlaan (Deltares/TU Delft), Dr. Nils van Velzen (Vortech/TU Delft)
By	Martin Verlaan

1. Opening and agenda

AH opens the meeting. This meeting is also the annual meeting for the OpenDA association.

2. Announcements

AH Next summer, there will again be a summerschool in Rumania with a contribution from OpenDA.

AH Somewehere next year there will be a course on data-assimilation in Tanzania. Possibly with a prt on OpenDA.

NV Vortech will probably get new student working on OpenDA, eg on local analysis.

NV There was recent meeting of the main developers of OpenDA on the problems that are seen blocking the assimilation of large numbers of observations. The main conclusion of that meeting was to propose a significant change of the OpenDA-interfaces also increasing the version number to 3.0 at that time. These modifications should start shortly after the version 2.2 release.

MV The unit ZKS at Deltares has reorganized the departments. Annette Zijderveld and Julius Sumihar are now part of MCI (Marine and Coastal Information) and Martin Verlaan has moved to EHY (Environmental Hydrodynamics). This should not affect the interactions with OpenDA much.

MV The OpenDA association has received a request from Henrik Madsen of DHI to become member of OpenDA.

MV On November 3 2014 (next week) there will be an 'OpenDA basic' course during the Delft Software Days.

3. Minutes of the previous meeting

- No further comments.

Actions:

- 20110222.05 Make a limited list of contacts, mainly for sending emails to people who have expressed an interest in OpenDA. Continued.
- 20120416.01 Make a list of ongoing projects. NV remarks that one page per project overview on the website is probably more useful and easier to maintain.
- 20130527.01 Check if/how a modification at KvK is needed for NV replacing MR.

Continued
- 20130527.02 Circulate draft proposal for support. Done.

4. Annual meeting

- NV presents the highlights of the annual report. The report is available as a draft.
- The Audit committee (Umer Altaf and Julius Sumihar) has studied the finances and found them correct. The board grants discharge to the audit committee
- NV presents the current status of the finances of the association. There is some room for additional activities.
- The members of the board are reappointed
- The contribution is kept at the same level

5. Ongoing activities

- Work is ongoing for the 2.2 release
- There is an update of the documentation

6. Actions for 2015

- There was some discussion about the next release. The consensus is that it would be good to consider some aspects of the interfaces. This would then start a version 3.0
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7. Promotion

- There was some discussion about the website. The consensus was that there is a need to improve the website. NV and MV will try to find someone through STUD to work on a new website.
- There will be an international course end of the year during the Delft Software Days.
- OpenDA will be part of the summer school on data-assimilation in Rumania next summer.

8. Further items

- It would be good to organize a seminar next autumn.

9. Next meeting

The next meeting will be scheduled later.

10.   Closure

AH closes the meeting

11.   Actions

20110222.05	MV	Make a limited list of contacts for mailings	Continued
20120416.01	MV	Provide an overview of projects on the OpenDA website	Incorporate in new website
20130527.01	NV	Check if/how a modification at KvK is needed for NV replacing MR	Continued

20130527.02	NV,EB	Circulate draft proposal for support	Done
20141028.01	NV,MV	Create a new website prototype for discussion with help of STUD.	New
20141028.02	?	Create wichlist for OpenDA sponsored developments	New